

Guardian Government Services SEWP VI Ordering Guide

Category C - Mission-Based ITC/AV Service Solutions

Contract 80TECH26D0751

CONTRACT HOLDER	CONTRACT
Guardian Government Services JV, LLC	80TECH26D0751
CATEGORY	SEWP SURCHARGE
Category C	0.34%
UEI	CAGE
T6J1J6MKRKD5	9UV35

SEWP Quote & Program Support
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This guide provides customers with Guardian contract, quote, ordering, and support information for NASA SEWP VI. Current NASA SEWP policy and the Contract Holder User Manual govern if this guide and NASA source material differ.

SEWP VI Overview

NASA SEWP (Solutions for Enterprise-Wide Procurement) is a Government-Wide Acquisition Contract (GWAC) that provides Federal agencies and approved contractors access to Information Technology, Communication and Audio Visual (ITC/AV) products and services. Guardian Government Services JV, LLC holds a SEWP VI Category C contract for mission-based ITC/AV services.

FAIR OPPORTUNITY

SEWP VI is a multiple-award contract. In accordance with FAR 16.505(b), ordering activities provide fair opportunity to eligible contract holders in the applicable category or socio-economic class, subject to the FAR and the terms of the SEWP contract.

What's in Scope - Category C

Category C covers customized, mission-level ITC/AV solutions that improve and enhance agency ITC/AV infrastructure. NASA identifies the following representative scope areas; the list is illustrative, not exhaustive. Pure product-only orders are excluded from Category C.

- Innovation Services
- Information and Data Analytics Services (IDAS)
- Application Services / Software Development
- Cybersecurity Services
- Cloud Services
- Digital Multimedia and Technical Communications Services
- IT Operations and Maintenance / Help Desk / Call Center Support
- Network Services
- Database Services
- In-Scope Training
- Program Management / Ancillary Services

SEWP Resources

NASA SEWP VI: <https://www.sewp.nasa.gov/sewpvi/>

SEWP VI Scope: <https://www.sewp.nasa.gov/sewpvi/procurement/scope/>

SEWP VI Ordering Information: <https://www.sewp.nasa.gov/sewpvi/procurement/ordering-info/>

How to Order Through Guardian

Agency ordering procedures vary. The issuing agency defines its internal purchase request and delivery order process. NASA SEWP PMO reviews, processes, and tracks issued delivery orders and forwards them to the contract holder.

1	Define the requirement Identify the mission need, scope, period of performance, performance location, security or clearance requirements, and applicable acquisition constraints.
2	Request a quote Use the NASA SEWP tools and applicable fair-opportunity process. Guardian quote support is available through Aaron Gross at aaron@guardiangovservices.com or 301-674-3046.
3	Evaluate and select Evaluate responses under the ordering activity's stated criteria and document the selection in accordance with applicable agency procedures and FAR requirements.
4	Issue the delivery order The ordering agency issues the delivery order. The order should include the required SEWP information, Guardian quote, contract number, applicable NAICS code, contract type, line items/pricing, addresses, and contracting officer information.
5	Route through SEWP PMO NASA SEWP PMO reviews, processes, tracks, and forwards the issued order to Guardian. Order modifications must also route through the SEWP PMO.

Quote, Delivery & Post-Delivery Support

How to obtain a quote. Contact Aaron Gross, SEWP Program Manager, at aaron@guardiangovservices.com or 301-674-3046. Include the requirement, requested scope, period of performance, location, applicable security or clearance requirements, and requested response date.

Installation, warranty, technical support, software support, and post-delivery matters. These terms are order-specific and will be reflected in the Guardian quote, applicable provider terms, and the resulting delivery order. For support, contact Aaron Gross at the email or phone number above.

Troubleshooting a problematic order. Contact Aaron Gross and provide the agency name, delivery order number (if issued), affected line item or task, a short description of the issue, and the urgency. Guardian will coordinate the appropriate contract, provider, technical, or delivery support and, when required, work through the NASA SEWP PMO.

GUARDIAN SEWP SUPPORT	NASA SEWP CUSTOMER SUPPORT
Aaron Gross aaron@guardiangovservices.com 301-674-3046 Office: 703-542-4554	help@sewp.nasa.gov (301) 286-1478 Mon-Fri, 7:30 AM - 6:00 PM ET www.sewp.nasa.gov/sewpvii/

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